

## POST AND BID POSITION ANNOUNCEMENT

### Bargaining Units 1, 4, and 11

1. DATE OF POSTING		
<b>POSITION INFORMATION</b>		
2. CLASSIFICATION	3. SAP POSITION NUMBER	4. DWR POSITION NUMBER
5. SALARY RANGE	6. PAY DIFFERENTIALS THAT APPLY TO POSITION	
7. WORKING HOURS OF POSITION		8. DIVISION/BRANCH/SECTION
9. GEOGRAPHIC LOCATION		10. TENURE (Check one) Permanent      Limited Term      No. of Mos. _____
11. TIME BASE (Check one) Full-time      Fractional _____ (specify)      Intermittent		
<b>SPECIFIC QUALIFICATIONS AND REQUIRED SKILLS (Attach a separate sheet if additional space is needed.)</b>		
12. TECHNICAL AND PROFESSIONAL SKILLS AND ABILITIES		
13. LICENSE AND/OR CERTIFICATION REQUIREMENTS		
14. PHYSICAL ABILITIES TO PERFORM ESSENTIAL FUNCTIONS		
15. OTHER DEPARTMENTAL REQUIREMENTS		
16. DUTY STATEMENT/DESCRIPTION OF DUTIES <b>See link on vacancy list</b>		
<b>FILING INSTRUCTIONS (To be completed by DWR Human Resources Office)</b>		
17. FINAL FILING DATE	18. TIME (Units 1 and 4 only)	19. POSTMARKS ACCEPTABLE <div style="text-align: center;">YES      NO</div>
20. WHERE TO OBTAIN BID FORM (Click on URL to link to bid form) <a href="#">Post and Bid Application (DWR 9576)</a>		
21. SUBMIT BID TO: NAME: ADDRESS: TELEPHONE NUMBER: FAX NUMBER: EMAIL ADDRESS:		
22. WINDOW PERIOD EMPLOYEE MUST BE AVAILABLE FOR CONTACT (Units 1 and 4 only)		<b>NOTE: If selected, the start date must be no earlier than 14 calendar days and no more than 30 calendar days from the acceptance date unless otherwise agreed to by the current hiring supervisors.</b>
23. EXPECTED REPORTING DATE TO POSITION (Unit 11 only)		<b>NOTE: If selected, the start date will be the date indicated unless otherwise agreed to by the current hiring supervisors.</b>